

CARL SANDBURG COLLEGE

(531st Meeting)

Regular Meeting – December 19, 2000

Hearing on Tax Levies: A hearing on proposed tax levies was held in the A. Lewis Long Conference Room at the Galesburg campus on South Lake Storey Road, Galesburg, Illinois, on Tuesday, December 19, 2000, at 6:45 p.m.

Chairperson Mr. Bruce A. Lauerman declared the hearing closed at 6:53 p.m.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Tuesday, December 19, 2000, at 7:00 p.m.

ROLL CALL: Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist

Mr. John Roberson, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Ms. Gerry Scherer, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, Ms. Julie Van Fleet, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen, Faculty Representative, Mr. Steve Alfaro, Ms. Elaine Long, and Ms. Lauri Wiechmann. Others: Ms. Cathy Peterson, Staff Representative, Mr. Tom West, Mr. Eric Anderson, Mr. Tom Wilson, Dr. Gary Davis, and representatives of the media.

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Resolution: Mr. Tom L. Wilson was recognized for his devoted services to Carl Sandburg College and his years of service on the Board of Trustees. Secretary, Tom Colclasure read a resolution naming the roadway at the Galesburg, Illinois, campus “**Tom L. Wilson Boulevard.**” Signage will be erected on December 20, 2000. Mr. John Huston moved and Ms. Nancy Youngquist seconded the resolution adopting the roadway name as **2400 Tom L. Wilson Boulevard, Galesburg, Illinois 61401.**

MOTION: Voice vote – motion carried.

Consent/Non-Personnel
Agenda:

Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded approval of the following items under the Consent Agenda/Non-Personnel Agenda:

- minutes of November 16, 2000, Meeting of the Board.
- bills for the month of November 2000.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Consent/Personnel Agenda: Dr. D. Wayne Green moved and Ms. Nancy Youngquist seconded the following items under the Consent/Personnel Agenda:

- employment of Ms. Kathleen Cecil as a full-time, 9 month, Parent Educator, effective December 20, 2000, at an annual salary of \$14,550, prorated, reflecting a Technical Level II with seven years experience-the position is 100% grant funded.
- resignation of Ms. Rebecca Easton effective November 30, 2000.
- employment of Ms. Julie Jordan as secretary to the Director of Institutional Research, effective January 2, 2001, at an annual salary of \$15,390, prorated, reflecting a Secretarial, Level II with three years related experience.
- employment of Ms. Stacey West as a full-time Children’s School Teacher, effective January 2, 2001, at an annual salary of \$18,900, prorated, reflecting a Technical Level II, Step 6 position.
- employment of Ms. Rhonda Tracy, as a full-time Children’s School Teacher, effective January 2, 2001, at an annual

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salary of \$18,410, prorated, reflecting a Technical Level I, Step 5 position.

- request of Ms. Joyce Siverly as a participant in the Supplemental Retirement Incentive Program for voluntary separation.
- employment of Mr. Russell Eagen as Business Management Instructor at Henry C. Hill Correctional Center, effective January 1, 2001, at an annual salary of \$27,896, prorated, reflecting Step 3 on the Department of Corrections faculty scale.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Financial Reports: Ms. Nancy Youngquist moved and Ms. Gayla Pacheco seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

2001-2002 Catalog Bid: Mr. John Kraus moved and Dr. D. Wayne Green seconded the approval to secure Creasey Printing Services of Springfield, Illinois, to print the 2001-2002 College Catalog at a cost of \$8,859.00.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Final Tax Levy Resolution: Mr. John Huston moved and Dr. D. Wayne Green seconded the resolution adopting the Final Tax Levy for Community College District No. 518. And that the taxes be levied for the 2000 tax year and that a copy of this resolution be filed with each County Clerk in the District before the last Tuesday of December 2000. This resolution shall remain in full force and effect from and after its adoption.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

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Tax Resolution: Mr. John Huston moved and Dr. D. Wayne Green seconded the resolution that the sum of \$626,532 be levied by the Board of Trustees to carry out the tax year 2000 protection, health, and safety work approved by the Illinois Community College Board. And that the taxes be levied for the 2000 tax year and that a copy of this resolution be filed with each County Clerk in the District before the last Tuesday of December 2000. This resolution shall remain in full force and effect from and after its adoption.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

ADD TO AGENDA: Chairperson, Mr. Bruce Lauerman, added Item #15 to the Agenda-“Dental Hygiene Facilities Recommendations.”

Planning Meeting: Dr. D. Wayne Green moved and Ms. Nancy Youngquist seconded that the Board Planning Meeting be held February 16 & 17, 2001, in Nauvoo, Illinois, at the Nauvoo Family Motel.

MOTION: Voice vote – motion carried.

President’s Report: Dr. Donald Crist said that after polling the Board, they preferred February 16 & 17, 2001, for their Planning Meeting. Crist stated that Dr. D. Wayne Green has been appointed to the ACCT Committee for Governance and Bylaws. Crist invited everyone to the unveiling ceremony and reception for Tom L. Wilson on December 20th, at 10 a.m. at the college. Crist thanked Dr. Gary Davis, ICCTA, for attending tonight’s meeting and his continued support of the College.

Vice President of Business Services: Mr. Thomas Schmidt reported on upcoming projects. Schmidt distributed a sheet on Capital Projects Schedule and their target dates for completion. Schmidt also stated that Mr. Steve Alfaro would be traveling to Iowa to pickup donated Dental Hygiene chairs.

Vice President of Instructional Services: Mr. Larry Benne thanked everyone (faculty and staff) for their help and understanding with the new and different challenges the

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College undertook in the past week with the winter weather and cancellations during finals. The finals were finished last night.

Vice President of Student Services:

Mr. Steve Norton thanked the staff and faculty for being flexible during registration and all the cancellations. Norton stated that hopefully the joint admissions brochure with Knox and Monmouth College will be available in February for recruiters to distribute.

Director of Institutional Research:

Ms. Lori Sundberg stated that the final amount of the grant the College received for the ETC and Education Commons is \$765,000. Sundberg also stated that she received notification that the College will receive a Special Initiative Grant from the ICCB for the Sandburg Educational Network in the amount of \$40,000 for the new Computer Networking Degree, which Mr. Tim Smith is working on. Sundberg stated that she has been asked to present at two conferences regarding research she has done with the former Institutional Researcher from Heartland. Sundberg also stated that she has completed paperwork for Title III eligibility and it appears that the College will be eligible in 2001. The College will receive official notification in February 2001.

Dean of Technology Services:

Mr. Samuel Sudhakar stated that the College has implemented a new Web Broadcast System to inform the students, faculty, and staff of school closings and other important announcements. In addition to this system, an email broadcast message to their CSC email account and a voice mail to their CSC voice mailbox will be sent to all faculty and staff members with the announcement. These communications will be used in addition to the traditional announcement modes such as radio and TV.

Director of CABI:

Ms. Diana Billeter said that the new Dell Computers and Macs have been received. They are currently being installed.

Director of Foundation:

Ms. Shelle Summers stated that the Annual Foundation Fund Drive is going very well this year. The Foundation has received \$3,900 in the fund drive to date. Through the Employee Fund Drive, the employees and staff have contributed \$4,500.

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WIA Director: Ms. Blanche Shoup said that as part of the implementation of the Workforce Investment Act, a one-stop operator must be selected to manage the Illinois Employment Training Center (IETC). The Workforce Investment Board is accepting applications from entities for this responsibility. The College represented by Mr. Steve Norton, WIA represented by Shoup, and the Illinois Department of Employment Security represented by Ms. Deborah Holmes has submitted an application for the Galesburg IETC.

ICCTA Representative: Mr. John Huston said that the January 2001 conference will be held in Champaign, Illinois, on January 12 and 13.

Board Reports: Dr. D. Wayne Green thanked the Board of Trustees for supporting his appointment to an ACCT Committee.
Mr. Bruce Lauerman saluted the College Maintenance Staff for an excellent job in snow removal during the harsh winter weather we have been experiencing.

EXECUTIVE SESSION

7:49 p.m.: Mr. John Huston moved and Mr. Tom Colclasure seconded a request for an Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees, the purchase or lease of real property for the use of the public body, and minutes lawfully closed under the Illinois Open Meetings Act.

MOTION: Voice vote – motion carried.

RECONVENE

8:15 p.m.: Ms. Nancy Youngquist moved and Mr. John Kraus seconded to reconvene the Regular Meeting of the Board at 8:15 p.m.

MOTION: Voice vote – motion carried.

Debt Certificates: Mr. John Kraus moved and Dr. D. Wayne Green seconded the resolution thereby approving the issuance of Debt Certificates in the amount of \$1,815,000 including all capitalized costs to be retired over a period of less than twenty years with working cash fund interest for the purpose of funding the Dental Hygiene LFCPA.

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MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

Working Cash Fund: Mr. John Huston moved and Mr. Tom Colclasure seconded that the Board of Trustees pledge to maintain the working cash fund in an amount sufficient to generate these interest earnings for the duration of the Debt Certificates.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative voted-“Yea”; Student Representative voted-“Yea.”

ADJOURNMENT
8:48 p.m.:

Mr. John Huston moved and Mr. Tom Colclasure seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.